

BRIEF ON EXPORT OF TOBACCO AND TOBACCO PRODUCTS

The export of tobacco and tobacco products (such as cigarettes and Naswar) is regulated by Pakistan Tobacco Board (PTB) under PTB Ordinance, 1968. A PTB License/Export Permit is mandatory. To facilitate exporters, PTB has integrated its services with the Pakistan Single Window (PSW), allowing for the issuance of an export permit within 30 minutes of a complete application submission.

The process involves three key steps:

1. Registration of Exporters

Action: The exporter must first register on the PSW portal (<https://www.psw.gov.pk>).

Process: After PSW registration, navigate to the "LPCO" section and select the PTB portal. Under the "Exporter Registration" tab, complete the electronic application form.

Fee & Approval: A PSID (Payment Slip ID) will be generated for a fee of Rs. 1,000. Once payment is made via any banking application, the application is sent to a PTB officer for approval, which is typically granted within 15 minutes.

2. Acquiring Export Quota (Deadline: 31st October)

Prerequisite: To obtain an export quota for the upcoming Fiscal Year, exporters must submit a physical application to the Deputy Director (Marketing) at PTB on or before 31st October each year. The application form is available on the PTB website (<https://ptb.gov.pk>).

PSW Update: After approval of the competent authority, the exporter must then apply through the PSW portal to have this quota officially recorded in the system. This PSW application is approved immediately upon submission of the pre-approved quota details.

3. Obtaining Export Permit

Process: Export permit itself is issued entirely through the PSW system.

Timeline: A permit is typically issued within 30 minutes of application, and there is no separate charge for it.

Important Note: Exporters can apply for a permit whether they have an approved quota or not. However, exporting without a valid quota requires the payment of Cess fees.

By following these steps and utilizing the PSW platform, exporters can ensure a efficient and compliant process for shipping tobacco and tobacco products from Pakistan.

For any Query Regarding Export

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