



PAKISTAN TOBACCO BOARD
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

INVITATION TO BID

Pakistan Tobacco Board, a public sector organization under the Ministry of Commerce, Government of Pakistan invites sealed bids from Contractors/ firms registered with FBR and Pakistan Engineering Council for the Civil Work in PTB, Head Office, Peshawar.

Bidding documents containing detailed terms and conditions, item-wise specifications, procedure for submission of bids, bid security etc may be obtained from M.T Section of PTB, Head Office, Peshawar or downloaded from www.ptb.gov.pk

The bids, complete in every respect, as per bidding documents, must reach the address given below before 11:00 P.M on 13th March, 2017 which shall be opened on the same day at 11:30 P.M in presence of Purchase Committee bidders/their representatives.

(SHAHID)

Transport & Store Officer
Pakistan Tobacco Board
46-B, Office Enclave,
Phase-V, Hayatabad,
Peshawar.
091-9217155

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**PAKISTAN TOBACCO BOARD
MAINTENANCE & TRANSPORT SECTION**

BIDDING DOCUMENTS FOR CIVIL WORK IN PTB, HEAD OFFICE, PESHAWAR

(ALL PAGES OF THESE CONDITIONS, PRODUCT SPECIFICATION AND PRICE SCHEDULE ARE MANDATORY TO BE SIGNED BY THE BIDDER AND SUBMITTED ALONGWITH THE BID, FAILING WHICH THE BID MAY BE REJECTED)

These documents comprise following parts:-

1. Part-I: Terms and conditions
2. Part-II: Item-wise Specifications and Price schedule

PART-I TERMS AND CONDITIONS

1. Any addition, deletion or modification of any clause of these conditions is not acceptable and may lead to rejection of the bid. By submitting the bid, the bidder/vendor declares to abide by and bound by the conditions laid down in the advertisement together with those mentioned hereunder:
2. Tender title shall be clearly marked at the face of envelope.
3. Tender received after the closing date/time will not be entertained.
4. The product specifications of the items to be supplied is attached as Part-II.
5. The material must strictly be according to the specifications.
6. The Bids/Offers shall remain valid for 90 days from the date of opening. The bidders shall quote their price inclusive of all duties/taxes/transportation etc and all other expenses on delivery to the consignee at PTB, Head Office, Peshawar.
7. Advance payment is not allowed and shall not be asked for.
8. The sealed bids complete in all respects must reach the office of the Deputy Secretary(Admn), 46-B, Office Enclave, Phase-V, Hayatabad, Peshawar alongwith earnest money @ 2% of the bid amount in shape of CDR/demand draft in the name of **Chairman,PTB, Peshawar** to be attached with the quotation. The earnest money will be released after the supply subject to the satisfactory report by the Purchase Committee.
9. Sales Tax/Income Tax registered firms on Active Taxpayers list of FBR will be preferred over other bidders.
10. The Contractors/Firms must be registered with Pakistan Engineering Council.
11. The bidder/company must fall under the category C-6 or above (copy of PEC certificate shall be provided).
12. The tenders shall be opened in accordance with the schedule given in the advertisement. The bidders or their representatives can be present if they so desire.
13. Only those tenders will be entertained which are absolutely clear/unambiguous, unconditional and legible. Any unavoidable cutting/overwriting must be signed.
14. Bidders are required to submit their bids in printed form for the purpose of clarity. Handwritten quotation are not accepted.
15. Call deposit/earnest money of the bidders will be returned after opening of the bids except three highest bidders which shall be retained till finalization of the evaluation process.
16. Payment will be made under PTB rules after receipt of the supply and satisfactory inspection report by the purchase committee.
17. The Pakistan Tobacco Board Purchase Committee may reject any one or all the bids in accordance with PPRA rules.
18. Specification of all items must be maintained strictly.
19. If any item found defective conforming to the specifications during pre-delivery inspection, it shall be rejected for replacement with fresh supplies.
20. Balance Sheet of the firm for the last three years.
21. Income tax return for the last three years,
22. Sales tax return for the last three months.
23. At the time of tender opening, the bidder/representative must bring the relevant samples of items, otherwise he shall be considered as a non-serious vendor and his bid will not be considered as per PPRA rules.

Signature and Stamp of Bidder:

Part-II

ITEM-WISE SPECIFICATION
PAKISTAN TOBACCO BOARD CIVIL WORK BOQ
Repair/Renovation of Official Room

S.No.	Item Description	Quantity
1.	False Ceiling (Superior quality subject to approved sample)	450 SQFT
2.	Wooden Flooring with Skirting and Jumbo Lawn	550 SQFT
3.	Wall Paper (Superior quality subject to approved sample)	22 Roll
4.	Windows Blind (Superior quality subject to approved sample)	150 SQFT
5.	Wooden Door Size 3'.6"x7 complete with fixing and paint work	01
6.	Electric Work Includes wiring and Lights, FAN, Switch Pannel etc Superior quality subject to approved sample	01
7.	Dismantling and Repairing of Existing Doors	02 Job

Aluminum Doors of Meeting Hall

S.No.	Item Description	Quantity
1.	Aluminum Double Doors Guage 2mm with 5mm Forested Glass and Hard ware etc (Working area Committee Room) Superior quality subject to approved sample	02
2.	Removing and Fixing of Aluminum Doors	01 Job

Tiles Work in Conference Hall

S.No.	Item Description	Quantity
1.	Floor Tiles 2x2 (Superior quality subject to Approved Sample)	2000 SQFT
2.	Wooden Tiles and Skirting with Jumbo Lawn for Dice Area (Superior quality Subject to approved sample)	250 SQFT
3.	Dismantling and Repairing of Dice Area and Skirting	01 Job
4.	Plastic Emulsion Work	01 Job

Repair/Renovation of Attached Bathroom

S.No.	Item Description	Quantity
1.	Wall tiles+Floor Tiles (Superior quality Subject to approved sample)	250 SQFT
2.	Ceiling of Washroom	30 SQFT
3.	PPR Plumbing in Bathrooms (Underground PVC Fitting)	01 JOB
4.	Western Commodes (Porta or Equivalent (Superior quality subject to approved sample)	01
5.	Bathrooms Sets (Superior quality subject to approved sample)	01
6.	Accessories Set for Washrooms	01
7.	Looking mirror and basin light	01
	Marble Vanity Set (Superior quality) Subject to approved sample	01
6.	Electric Work Includes wiring and Lights, FAN, Switch Pannel etc Superior quality subject to approved sample	01 Job
7.	Paint Work	01 Job
8.	Dismantling Work	01 Job
9.	T Cok/ Double Cok etc for Bathrooms (Superior quality subject to approved sample)	01

RELOCATION OF BATHROOMS

S.No.	Item Description	Quantity
1.	Brick Masonry Work Complete with Material And Labour Charges (4 1/5 inch)	800 SQFT
2.	Brick Masonry Work Complete with Material and Labour Charges (9 Inches)	350 SQFT
3.	Plaster Work (Superior quality Subject to approved sample)	2000 SQFT
4.	Floor Tiles 2x2 (Superior quality subject to approved sample)	500 SQFT
5.	Marble Slaps Granite for Vanities	50 SQFT
6.	False Ceiling (Superior Quality subject to approved sample)	500 SQFT
7.	Looking Mirror	100 SQFT
6.	Bathrooms Sets (Superior quality Subject to approved sample)	06
7.	RCC Slabs for vanities (2 inches)	2x50
8.	Indian Commodes (Superior quality subject to approved sample)	03
9.	Western Commodes Superior quality subject to approved sample	03
10.	Exhaust Fans (Superior quality subject to approved sample)	06
11.	Bowls for vanities (superior quality subject to approved sample)	06
12.	Plastic Emulsion Works Complete with Finish Work	2400 SQFT
13.	Accessories Set for Washrooms	06
14.	LED Pannel Light 2 x2	10
15.	Aluminum Doors (Superior quality Subject to approved sample) 2mm guage complete work	200 SQFT
16.	Electric Works inside Bathrooms (Superior quality subject to approved sample)	06 Job
17.	PPR Plumbing in Bathrooms (underground PVC Fitting)	06
18.	Laying of Sewerages Pipes and making of main holes to be connected with main line	01 Job
19.	Dismantling of Old Bathrooms and renovating the area	01 Job
20.	Greaser (Superior quality subject to approved sample)	01
21.	Water Tank (Superior quality subject to approved sample)	03
22.	Wall Tiles (Superior quality subject to approved sample)	1000 SQFT
23.	Electric Works in the bathroom and adjoining area (Superior quality subject to approved sample)	01 Job
24.	T Cok/ Double Cok for Bathrooms (Superior quality Subject to approved sample)	06
25.	Labour Charges for Sanitary Work	01 Job

REPAIR OF BOUNDARY WALL

S.No.	Item Description	Quantity
1.	Construction of Boundary Wall 69X6.6	455 feet

RENOVATION OF MASJID HALL

S.No.	Item Description	Quantity
1.	Renovation of Masjid Hall Tiles Work 2x2 Electric Work White Wash Plastic Emulsion	01 Job 1000 sqft 2000 sqft

REPAIR OF MAIN WATER PIPE LINE

S.No.	Item Description	Quantity
1.	Repair of Main Water Pipe Line 38 mm Pipe Superior Quality subject to approved sample	250 feet 01 Job

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